

**PORT OF IBERIA DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING - TUESDAY, JULY 17, 2012
PORT ADMINISTRATIVE OFFICE - 5:30 P.M.
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Gene Jefferies, acting as the Chairman in the absence of the Board President (recently resigned) and Millie Martinez, Vice-President, at the Port of Iberia Administrative Office, on Tuesday, July 17, 2012, at 6:15 P.M.

It is noted that official business could not be conducted at 5:30 p.m. due to the lack of a quorum; thus, informal presentations/reports were presented to the Board members present until a quorum was present at 6:15 P.M.

In attendance were Commissioners Frank Minvielle, Secretary-Treasurer, Gene Jefferies, Mike Resweber, and Danny J. David, Sr.

Commissioners absent were Millie Martinez, Vice-President and Mark Dore'.

Also present were Roy Pontiff, Executive Director, Joanna Durke, Administrative Assistant, Holly Breaux, Secretary/Bookkeeper, and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Danny David, Sr., recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES

On a motion by Commissioner Danny David, Sr., seconded by Commissioner Frank Minvielle, the Commission approved the minutes of the Regular meeting held on Tuesday, June 19, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

On a motion by Commissioner Frank Minvielle, seconded by Commissioner Mike Resweber, the Commission approved the minutes of the Special meeting held on Thursday, June 28, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July, 2012.

II. ELECTION OF JULY-DECEMBER 2012 OFFICERS - PRESIDENT, VICE-PRESIDENT, SECRETARY-TREASURER DUE TO THE RESIGNATION OF COMMISSIONER RAYMOND BERNARD, JR., BOARD PRESIDENT ON JUNE 28, 2012.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Mike Resweber, and unanimously carried, to open the nominations for Board President of the Port of Iberia District Board of Commissioners for the period July 17, 2012 thru December 31, 2012.

A motion was made by Commissioner Frank Minvielle, to nominate Commissioner Millie Martinez, to serve as President of the Port of Iberia District Board of Commissioners for the period July 17, 2012 thru December 31, 2012.

There being no further nominations for President, a motion was made by Commissioner Mike Resweber, seconded by Commissioner Danny David, Sr., and unanimously carried, that the nominations for President be closed, and further that Commissioner Millie Martinez, be elected President of the Port of Iberia District Board of Commissioners for the period July 17, 2012 thru December 31, 2012 by acclamation.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Mike Resweber, and unanimously carried, to open the nominations for Vice-President of the Port of Iberia District Board of Commissioners for the period July 17, 2012 thru December 31, 2012.

A motion was made by Commissioner Mike Resweber, to nominate Commissioner Frank Minvielle, to serve as Vice-President of the Port of Iberia District Board of Commissioners for the period July 17, 2012 thru December 31, 2012.

There being no further nominations for Vice-President, a motion was made by Commissioner Mike Resweber, seconded by Commissioner Danny David Sr., and unanimously carried, that the nominations for Vice-President be closed, and further that Commissioner Frank Minvielle, be elected Vice-President of the Port of Iberia District Board of Commissioners for the period July 17, 2012 thru December 31, 2012 by acclamation.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Mike Resweber, and unanimously carried, to open the nominations for Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the period July 17, 2012 thru December 31, 2012.

A motion was made by Commissioner Mike Resweber, to nominate Commissioner Gene Jefferies, to serve as Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the period July 17, 2012 thru December 31, 2012.

There being no further nominations for Secretary-Treasurer, a motion was made by Commissioner Mike Resweber, seconded by Commissioner Danny David, Sr., and unanimously carried, that the nominations for Secretary-Treasurer be closed, and further that Commissioner Gene Jefferies, be elected Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the period July 17, 2012 thru December 31, 2012 by acclamation.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

III. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary For Twelve (12) Months Ending June, 2012.**
- (b) Listing of Tenant Lease Billings.**
- (c) Listing of Boat Stall Lease Billings.**
- (d) Approve Payment of Bills & Checks Issued During Interim Period.**
- (e) Computer Summary of Lease Agreement Activity Sheet .**
- (f) Status of Invoices Report.**

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Mike Resweber, to approve and authorize the payment of bills for July 2012, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

IV. RATIFICATION OF RENEWAL OF CERTIFICATES OF DEPOSITS.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Mike Resweber, to approve and ratify the renewal of Certificate of Deposit Number

1140611 (Dynamic Industries Security Deposit), which matured on June 20, 2012 with Iberia Bank, for twelve (12) months at the rate of 0.50% and 0.50% A.P.Y. This motion having been submitted to a vote, the vote thereon was as follows:
Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.
Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

A motion was made by Commissioner Mike Resweber, seconded by Commissioner Danny J. David, Sr., to approve and ratify the renewal of Certificates of Deposit Numbers 40000181021, 40000181056, 40000181072, and 40000181080, which matured on July 6, 2012 with Iberia Bank, for Six (6) months at the rate of 0.40% and 0.40% A.P.Y.

This motion having been submitted to a vote, the vote thereon was as follows:
Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.
Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

V. REPORT FROM PROJECT ARCHITECT MR. GERALD GESSER, GESSER GROUP, APC, ON:

(a) Update on Obtaining Cost Estimates Regarding Upgrading the Port's Technology on Port Video & Power Point Presentation.

*****Recommendation from Further Review of "Request for Proposals".**

A letter dated July 17, 2012 from Mr. Gerald Gesser, Architect, was presented to the Board for review. Mr. Gesser is not ready to make a final recommendation to the Board at this time, relative to his further review of the "Request for Proposals" regarding the upgrading of the Port's Technology on Port Video and Power Point Presentation. Mr. Gesser needs a clearer understanding of the proposals and anticipates providing the Board with a recommendation at the August Regular Board Meeting.

VI. REPORT FROM MR. O'NEIL MALBROUGH, SHAW COASTAL, INC., ON:

**(a) LA DOTD Port Construction & Development Priority Program:
State Project Number 578-23-0018 Port-Site Bulkhead Relocation Phase II A-(for the AGMAC Bulkhead Relocation & Design Project (Public Property)).**

A motion was made by Commissioner Danny David, Sr., seconded by Commissioner Mike Resweber, to approve and authorize payment of Invoice Number 709706-R8-00501 in the amount of \$5,000.00 (Basic Services), to Shaw Coastal, Inc., for the period thru June 29, 2012 (reimb to POI by DOTD), regarding the Port-Site Bulkhead Relocation Phase IIA Project in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 13 dated April 24, 2007.

This motion having been submitted to a vote, the vote thereon was as follows:
Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.
Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

(b) Status of the AGMAC Project.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Danny David, Sr., to approve and authorize payment of Invoice Number 709705-R8-00501 in the amount of \$975.00, to Shaw Coastal, Inc., for the period May 1, 2012 thru May 31, 2012 (100% reimb to POI by DOTD), regarding AGMAC Project Management (Stand Alone Cost Re-evaluation) in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 10 (Project Management) dated December 20, 2011.

This motion having been submitted to a vote, the vote thereon was as follows:
Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.
Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

(c) Update on Maintenance Dredging of Slip C-8 Project:

{1} Discuss/Consider Contractor's Application for Payment #3 (Retainage).

{2} Clear Lien Certificate.

{3} Discuss/Consider Project Acceptance.

A motion was made by Commissioner Mike Resweber, seconded by Commissioner Danny David, Sr., to approve and authorize the Contractor's Application for Payment Number 3 (Retainage), in the amount of \$34,521.89 to Orion Construction, LP for the Slip C-8 Maintenance Dredging Project, in accordance with the Construction Contract dated January 18, 2012, contingent upon the receipt of the Clear Lien Certificate.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Mike Resweber, to accept the Slip C-8 Maintenance Dredging Project with the total cost for the construction of the Project, including Change Order Number 1, being \$345,218.88, contingent upon the receipt of the Clear Lien Certificate.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

(d) Report on Port Millennium Expansion Phase II Project.

A motion was made by Commissioner Danny David, Sr., seconded by Commissioner Mike Resweber, to approve and authorize payment of Invoice Number 1296917-R8-00541 in the amount of \$60,000.00 (Basic Services) to Shaw Coastal, Inc., for the period June 14, 2012 thru July 12, 2012 regarding the Port of Iberia District Port Millennium Expansion Phase II Project, in accordance with the contract between the POI and Shaw Coastal, Inc. dated January 17, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Mike Resweber, to approve and authorize payment of Invoice Number 1295583-R8-00541 in the amount of \$1,431.00 (Additional Services - Permitting) to Shaw Coastal, Inc., for the period June 1, 2012 thru June 29, 2012 regarding the Port of Iberia District Port Millennium Expansion Phase II Project, in accordance with the contract between the POI and Shaw Coastal, Inc. dated January 17, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

VII. DISCUSS RECRUITMENT PROCESS AS IT RELATES TO THE HIRING OF A NEW EXECUTIVE DIRECTOR DUE TO THE CURRENT EXECUTIVE DIRECTOR RETIRING DECEMBER 31, 2012.

A motion was made by Commissioner Mike Resweber, seconded by Commissioner Frank Minvielle, to approve and authorize payment in the amount of \$1,825.00 to The HR Design Company, L.L.C. as it relates to HR Consulting Services for the month of June 2012, in order to facilitate the hiring of a new Executive Director for the Port of Iberia District.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

VIII. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Discuss/Consider Twelfth Amendment of Lease Between All Points Oilfield Services, L.L.C. and the POI Regarding Lot 14R-A (.992 Acres) (11th Amendment Expired 6/30/12).

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Danny David, Sr., to approve and authorize the Executive Director to prepare a Twelfth (12th) Amendment of Lease Agreement between the Port of Iberia District and All Points Equipment Company, L.L.C., effective July 1, 2012, to continue leasing approximately 1.0 acre adjacent to the Port-Owned Sewerage Treatment Plant (Lot 14R-A) for the storage of risers belonging to All Points Equipment Company, L.L.C., and motion further authorizes the Board President to execute said Amendment.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.

Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

And the motion was therefore passed on this the 17th day of July 2012.

- (b) Discuss/Consider the Port of Iberia District's Eligibility in the B.P. Oil Spill Settlement.
- (c) Dr. Jim Richardson, LSU, Economic Report on the Impact the Port of Iberia has on Acadiana and the State of Louisiana.
- (d) Status of the Repairs being Performed by Frank's Casing Crew & Rental Tools, Inc. Regarding the Damaged Power & Fiber Lines of the Port's Security Camera's Located at Frank's Casing Crew & Rental Tools, Inc.
- (e) Iberia Parish Government Bridge Replacement Project.
- (f) Report on Port Millennium Expansion Phase II Project.
- {1} Status of Iberia Parish Government's Drainage Easement, Right-of-Way, & Construction of a Cul-de-Sac from Sterling Sugars and Shea, Foote & Shea Investment, L.L.C.
- {2} Status of Cooperative Endeavor Agreement b/t POI & the Iberia Parish Government.

There was no action taken on agenda items (b) thru (f).

- (g) **MAMMOET USA SOUTH, INC.:**
- {1} Status of Executive Director Negotiations for a First Amendment to Lease Agreement Regarding Lots 8R-13R (6.140 acres) @ the POI.

A motion was made by Commissioner Danny David, Sr., seconded by Commissioner Frank Minvielle, to approve and authorize the Board President to execute the First Amendment to Lease Agreement between MAMMOET and the Port of Iberia District regarding Lots 8R-13R (6.140 acres) at the Port of Iberia.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Frank Minvielle, Gene Jefferies, Mike Resweber and Danny J. David, Sr.
Nays: None.

Absent at Voting: Millie Martinez and Mark Dore'.

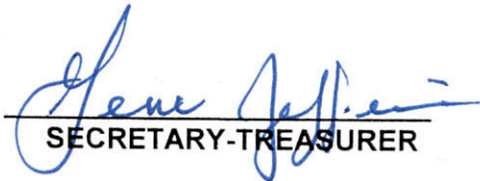
And the motion was therefore passed on this the 17th day of July 2012.

(h) ANNOUNCEMENTS.

***GPAA Fall Meeting - Nov. 13th-15th; 2012 - New Orleans, LA.

IX. ADJOURNMENT

On a motion made by Commissioner Frank Minvielle, and unanimously seconded by the entire Board of Commissioners, the meeting was adjourned at 6:30 p.m.


SECRETARY-TREASURER


PRESIDENT